

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
CITY OF FRANKFORT, KENTUCKY

MAY 19, 2003
5:00 P.M. (EST)

PRESENT: Commissioner Lynn Bowers
Commissioner Tracey Turner Thurman
Commissioner Andrew S. Layson
Commissioner Robert Roach
Mayor William I. May, Jr. (5)
ABSENT: None (0)

Invocation by Rev. Jackson Brewer, First United Methodist Church.

Following roll call, it was moved by Commissioner Bowers, seconded by Commissioner Thurman, that the reading of the minutes of April 7, 2003 Work Session and Special Meeting; April 21, 2003 Regular Meeting; April 28, 2003 Special Meeting; and May 5, 2003 Work Session and Special Meeting be dispensed with and approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Thurman, Layson, Roach and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

Mayor's Report:

Ceremony held on May 16, 2003, at 9:00 a.m. at Fort Hill for pavilion named in honor of former State Representative H. "Gippy" Graham for his help in funding being received for road improvements and finishing of cabin at Fort Hill.

Ceremonial Items:

Debbie Demers provided a brief presentation on Project Safe Place which started in Frankfort on May 12, 2003. The project provides a safe place for youth to go to get out of harm's way, with Frankfort/Franklin County chosen as one of four pilot programs within the state.

Old Business:

Item 8.1 It was moved by Commissioner Roach, seconded by Commissioner Bowers, that the Memorandum of Agreement between the City of Frankfort and Save the Grand Theatre, Inc., be accepted to fund the balance of monies for acquisition of properties to be used as a performing arts center. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers and Roach (2). Voting against the motion were Commissioners Thurman, Layson and Mayor May (3). The motion failed. Prior to the motion, Mike Greer reviewed a similar arts project in Newberry, South Carolina. Bill Cull reviewed terms of the proposed Memorandum of Agreement.

Ordinances:

Item 3.1 "AN ORDINANCE REZONING PROPERTY LOCATED AT LOT 4 OF WEST RIDGE SUBDIVISION FROM "AG" AND "CH" TO "CH" was presented and read.

Following discussion, Items 3.2, 3.3 and 3.5 removed from agenda.

Item 3.4 "AN ORDINANCE CREATING THE POSITION OF POLICE INFORMATION TECHNOLOGY OFFICER" was presented and read.

Orders:

Item 4.1 "AN ORDER COMMITTING THE LOCAL SHARE OF FUNDS NECESSARY TO SECURE A SECTION 5309 GRANT APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, UNDER THE FEDERAL TRANSIT ACT OF 1964, AS AMENDED" was presented. It was moved by Commissioner Thurman, seconded by Commissioner Bowers, that this order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Thurman, Layson, Roach and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted. (Order No. 7, 2003 Series)

Resolutions:

None.

Consent Calendar:

The following miscellaneous and personnel items were presented:

- 6.1 Bid award for supplying pool chemicals for 2003 season to Ulrich Chemical, Inc., the low bidder, for #3 Calcium Hypo Chlorite Tablets at \$1.55 pound, total price of \$8,525.00 based on using 5,500 pounds, total usage may exceed that amount; Ulrich Chemical, Inc., the sole bidder, for four 55 gallon drums of 20 deg. Muriatic Acid at \$1.75 gallon, total price of \$385.00; Gym & Swim, the low bidder, for six 15 gallon drums of 20 deg. Muriatic Acid at \$27.35 drum, total price of \$164.10; Spear Corporation, the low bidder, for Granular Cynauric Acid at \$588.00 plus shipping costs of \$130.00, total price of \$718.00 with funding from Division 82 accounts (Parks and Recreation);
- 6.2 Bid award for 2003 Street Resurfacing Project to H. G. Mays, Inc., the low bidder, in the amount of \$38.33/ton for surface mix, total cost approximately \$250,000.00, with funding from Municipal Aid Account 535.00.51100 (Public Works Department);
- 6.3 Bid award for code improvements for property owned by the City of Frankfort at 107 Bridge Street to the low bidder, Meyer-Midwest, Inc., in the amount of \$21,800.00 with funding from Capital Improvement Account 90-53295 (Public Works Department);
- 6.4 Bid award for leasing of City's Tobacco Base Quota consisting of 11,445 pounds for calendar year 2003 to the sole bidder, John M. Mitchell, Midway, Kentucky, in the amount of seventy (70) cents per pounds, total extended price of \$8,011.50 (Finance Department);
- 6.5 Bid award for Model 24080 Four-post Surface Heavy Duty Vehicle Lift for Central Garage Facility to the sole bidder, Challenger Lifts, in the amount of \$55,681.10 with funding from equipment account 100.63.56550 (Finance Department);
- 6.6 Authorization to purchase GPS/GIS Software, Hardware, and Professional Services from MapSync in the amount of \$26,205.00 with funding from E-911 Budget; MapSync having developed base map addressing data for Frankfort Electric and Water Plant Board, Franklin County Property Valuation Administrator and Franklin County School Board (Communications);
- 6.7 Authorization for revision to Engineering Services Contract with HMB Professional Engineers, Inc. in the amount of \$38,635.51, to perform consulting services associated with sewer relocation for widening of U.S. 421 from U.S. 60 to Chenault Road, to be reimbursed by Kentucky Transportation Cabinet (Sewer Department);
- 6.8 Authorization to extend sanitary sewer system to make service available to Signal Ridge, Section C, at River Bend Subdivision, and authorize Mayor to execute contract between the City of Frankfort and Meyer-Williams Enterprises, Developer (Sewer Department);
- 6.9 Authorization to extend sanitary sewer system to make service available to The Maples Subdivision, Section 2, off Steadmantown Lane, and authorize Mayor to execute contract between the City of Frankfort and Edward Kelsey, Developer (Sewer Department);
- 6.10 Authorization to submit application for 2003 Kentucky Urban and Community Forestry Grant funds to be used for addressing conflicts involving street trees and utilities, and for Mayor to execute all grant related documents for grant funding in amount of \$20,000; \$10,000 in grant funds and \$10,000 local match (Parks and Recreation);
- 6.11 Authorization to enter into professional services contract with The Mercer Group, Inc., for executive search services for the position of City Manager at a fee of \$12,500 plus not-to-exceed expenses of \$7,500 with funding from Contingency Account 95.53295 (City Manager);
- 6.12 Personnel:

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Appointment of Travis A. Curtsinger, Derrick W. Napier, George C. Quire and Scott M. Wilcoxson to position of Patrol Officer effective May 20, 2003 (Police Department);

§ Appointment of Jessica Kessler to position of Telecommunicator effective May 20, 2003 (Communications);

§ Authorization to extend conditional offer of employment to Thomas Van Natta, Jr., for position of Patrol Officer, contingent upon successful completion of physical, psychological, polygraph and drug screen examinations (Police Department);

§ Reclassification of Andrew Stivers from position of Equipment Operator I to position of Telecommunicator and transfer from Department of Public Works to Communications effective May 20, 2003 (Communications);

- § Termination of Mark McKinney from position of Bus Driver effective April 28, 2003, and authorize payment of 35.5 hours of accrued vacation leave and 6 hours of accrued holiday leave (Public Works Department);
- § Termination of Billie Jean Durbin from position of Office Assistant effective April 22, 2003, and authorize payment of 7.5 hours of accrued vacation leave (Sewer Department);

It was moved by Commissioner Thurman, seconded by Commissioner Layson, that all of the above listed miscellaneous and personnel items be approved. Mayor May entered a no vote to the leasing of tobacco base quota (Item 6.4). All members being present and no objection having been filed with the City Clerk, the motion was thereupon adopted by general consent.

Board Appointments:

7.1 Upon recommendation of Mayor May, it was moved by Commissioner Thurman, seconded by Commissioner Bowers, that Ann French Thomas be reappointed to the Board of Park Commissioners for a term to expire May 1, 2007; that Revel W. Moore be reappointed to the Board of Park Commissioners for a term to expire May 1, 2007; that Louis Tandy be reappointed to the Board of Park Commissioners for a term to expire May 1, 2006; that Dr. Bill Braden be reappointed to the Tourist & Convention Commission for a term to expire June 30, 2006; and that Shanda Blankenship be appointed to the Tourist & Convention Commission for a term to expire June 30, 2004, filling the unexpired term of Irene Vaughn who resigned. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Thurman, Layson, Roach and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

New Business:

Item 9.1 It was moved by Commissioner Bowers, seconded by Commissioner Thurman, that contract be awarded to Quest Engineers, Inc., to perform pump evaluation and pump design services for Sewer Department's pump stations in an amount not to exceed \$200,000.00 with funding from equipment account 300.68.56550; Quest Engineers having been selected as the most qualified firm based upon the interviews and documentation submitted by the three firms responding to Request for Qualifications. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Thurman, Layson, Roach and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

Citizen Comments:

Anne Gibbs made comments reference proposed budget, capital improvement projects, lack of maintenance on police building, need decision on existing city hall building and library building, Bridge Street building owned by City.

Commissioner Comments:

Commissioner Bowers recommended postponing efficiency study until vacant positions of City Manager, Personnel Director and Purchasing Agent/Risk Manager are filled, with Commissioners Thurman and Layson concurring.

Following no objection, meeting adjourned upon motion by Commissioner Bowers.

MAYOR

ATTEST:

CITY CLERK

